



EPPING FOREST LOCAL COUNCILS' LIAISON COMMITTEE

NOTICE OF MEETING

Place: Council Chamber, Civic Offices,
High Street, Epping **Date:** Thursday, 4th July, 2013

Room: Council Chamber **Time:** 7.30 pm

Democratic Services Officer: Adrian Hendry (The Office of the Chief Executive)
Tel: 01992 564246 Email: democraticservices@eppingforestdc.gov.uk

Members:

District Council Representatives:

Councillors Mrs M Sartin (Chairman), K Angold-Stephens, A Boyce, B Rolfe and Mrs J H Whitehouse

Local Council Representatives:

Clerks and Chairmen/Members of Parish and Town Councils

County Council Representatives:

Members for the following divisions:

North Weald and Nazeing:	Councillor A Jackson
Loughton Central:	Councillor C Pond
Ongar and Rural:	Councillor G McEwen
Epping and Theydon Bois:	Councillor Mr J M Whitehouse
Buckhurst Hill and Loughton South:	Councillor V Metcalfe
Chigwell and Loughton Broadway:	Councillor J Knapman
Waltham Abbey:	Councillor Mrs R Gadsby

<p style="text-align: center;">PLEASE NOTE THE START DATE OF THE MEETING COFFEE/TEA WILL BE AVAILABLE FOR MEMBERS OF THE COMMITTEE FROM 7.00 P.M IN THE MEMBERS ROOM</p>

1. APPOINTMENT OF CHAIRMAN AND VICE CHAIRMAN

Decision Required:

- (1) To confirm the appointment of District Councillor M Sartin as the Chairman of the Committee for the Civic Year.
- (2) To appoint a Vice Chairman of the Committee for the Civic Year.

2. WEBCASTING INTRODUCTION

1. This meeting is to be webcast. Members are reminded of the need to activate their microphones before speaking.

2. The Chairman will read the following announcement:

“This meeting will be webcast live to the Internet and will be archived for later viewing. Copies of recordings may be made available on request.

By entering the chamber’s lower seating area you consent to becoming part of the webcast.

If you wish to avoid being filmed you should move to the public gallery or speak to the webcasting officer”

3. APOLOGIES FOR ABSENCE

4. MINUTES (Pages 5 - 10)

To confirm the minutes of the last meeting of the Committee held on 7th March 2013 and matters arising.

5. ISSUES RAISED BY LOCAL COUNCILS

To discuss the following matters raised by Local Council's:

1) Local Plan

Cllr Richard Bassett and Ian White be asked to attend this meeting to update Members on communication, and how Town/Parish councils can assist.

2) Road Closures

Local Councils formally request that EFDC begin exercising its powers under this act to provide local means of road closures for temporary events as per other councils in the County.

3) Potholes (to note)

That Cllr Rodney Bass, ECC, update Members on the growing issue of potholes and how ECC will address this over the coming months / year including any targets and allocated budget.

[Note: Cllr Bass has been contacted but was unavailable to attend, however we are awaiting confirmation he will be available for the November 7th meeting]

6. CROSSRAIL 2 CONSULTATION

To receive a verbal report on the consultation exercise being conducted on the proposed Crossrail 2 development.

7. PARISH AND TOWN COUNCILS - HR TRAINING / ADVICE FOR MEMBERS

(EFDC) Over recent months a number of Parish and Town Councils have sought advice from the District Council with regard to staffing issues. The District Council has been happy to assist where possible but these requests are now being received with some regularity and bearing this in mind, it has been suggested that all local councils might benefit from:

- a) General training on staffing issues affecting Councillors; and
- b) A local resource for giving advice and/or support in particular cases.

The Committee is invited to discuss the possibilities.

8. ANY OTHER BUSINESS

9. DATES OF FUTURE MEETINGS

Meetings of the Committee are scheduled for the following dates:

07 November 2013
06 March 2014